

CLEARWOOD COMMUNITY ASSOCIATION

MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

January 29, 2018

1. MEETING CONVENED:

- a. At the Clearwood Community Association (CCA) office located at 21603 N. Clearlake Blvd SE, Yelm WA 98597.

2. QUORUM:

- a. The quorum for meetings of the Board of Directors is four. Six Directors were in attendance throughout the meeting, and one by telephone therefore the quorum was met.

3. IN ATTENDANCE:

- a. Directors: Laura Drybread (President), Yvonne Moore (Secretary), Em Seymour (Vice President), Linda Azzarella (Director), Richard Hill (Director) and Valerie Cayley (Director). Syndi Martin (Director) attended by phone.
- b. Member(s) and/or Guest(s), in the order they signed in: LaDonna Hockaday, John Moore, Harold Jones, Mariel Lindblad, Will Capps, Robert Owen, Gregory Marshall, Robert Hung, Bob Coffey, Emily Martin, Andy Kirkland, Norm Goodrich, Mark Edwards, Norm Towner

4. DIRECTORS NOT PRESENT

- a. All directors were present

5. REGULAR PRESIDING OFFICER AND SECRETARY:

- a. President Laura Drybread and Secretary Yvonne Moore.

6. MEETING CALLED TO ORDER: At 06:30pm.

7. APPROVE THE AGENDA:

- a. A motion was made by President Drybread and seconded by Treasurer Martin to approve the agenda as amended. Member Hockaday requested to be added to the agenda. Item 4 was added. Petition to remove Director. The motion passed unanimously

8. PETITION TO REMOVE DIRECTOR

- a. Member Hockaday addressed the board regarding memberships intention to call a special members meeting to remove Director Syndi Martin from the Board Member Hockaday was informed that she will be contacted regarding the requirements per the attorney to call the special meeting.

9. NOMINATION OF TREASURER

- a. A motion was made by President Drybread and Seconded by Secretary Moore to seat Director Linda Azzarella as Treasurer. The motion passed unanimously.

10. FINANCE COMMITTEE

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- a. A motion was made by President Drybread and Seconded by Secretary Moore to seat the following members on finance committee and to seat Secretary Moore as Liaison. LD, YM, ES, RH, LA and VC were in favor. SM was opposed. The motion passes.
- i. Robert Hung
 - ii. Bob Owen
 - iii. Wendi Broden
 - v. Deborah Baker

11. COMMUNITY OPERATIONS MANAGER

- a. President Drybread provided the board with a Draft Employment Opportunity for the Operations Manager Posting. There was discussion and suggested changes. President Drybread would update posting and forward to the board to be voted on by Board Poll.

12. MARCH MEETING WORK SESSION

- a. The March 2018 meeting was discussed. The meeting will be 17 March 2018 at the Bald Hill Fire Department. It was suggested that a Work Session be held to ensure that all resolutions and budget is ready for members.

13. ADJOURNMENT:

- a. A motion was made by President Drybread and seconded by Secretary Moore to adjourn at 7:37pm. The motion passed unanimously.

YVONNE MOORE,
Secretary