

Clearwood Community Association

Agenda of the Regular Board Meeting

September 15, 2018

****DRAFT****

- 1. Meeting Called to Order**
- 2. Roll Call** – Emily Martin, President (EM); Sooze Fitsik, Vice-President (SF); Heather Figueroa, Secretary (HF); John Moore, Treasurer (JM); Andrew Eubanks, Director (AE); Linda Doucette, Director (LD); Tom Jones, Director (TJ)
- 3. Introductions**
- 4. Approval of Agenda**
- 5. Consent Agenda**
 - a. Approve BOD regular meeting minutes of August 18, 2018
 - b. Approve BOD Special meeting minutes of August 23, 2018
 - c. Approve Committee meeting minutes
 - i. **ACC – September 5th, 2018**
 - ii. **MRC – August 6th, 2018, July 30, 2018,**
 - d. Approve office manager report
 - e. Approval financial report
 - f. Approve adding Rebecca Kyser, Office Manager, to QuickBooks as admin
 - g. Reseat committee members
 - h. Approve seating of Alexa Burns to the finance committee
- 6. Open Forum**
- 7. Regular Business**
 - a. Establishing intent on common votes
 - b. Certification of 2018 election results
- 8. Old Business**
 - a. Book Keeper bids (JM)
 - b. Audit Status – (JM)
 - c. Standard Operating Procedures update (AE/SF)
 - d. Weyerhaeuser culvert update – (AE/EM)
 - e. Review bids for office water damage repair (EM)
 - f. Income Tax update (JM)
 - g. Well 5 update (TJ)
 - h. Gate update (TJ)
- 9. New Business**
 - a. Member Syndi Martin's request to sit on finance and roads and water committees
 - b. Laura Drybread challenge to removing electronic voting resolution
 - c. Laura Drybread challenge to election seats
 - d. Patti Kiehn challenge to quorum requirements
 - e. Laura Drybread records request.
- 10. Adjourn**