

Clearwood Community Association
Finance Committee Meeting Minutes
November 13th, 2018 @4:00 pm
Recommendations to the Board are in bold italics.
Unless otherwise noted Board Directors do not vote.

- **Called to order** at 4:01 by Linda Azzarella
- **In Attendance:** John Moore, Deborah Baker, Alexa Burns, Linda Azzarella, Soozie Fitsik.
- **Guests:** Tom Jones and Brian Gerrish
- **Agenda:** approved
- **Minutes:** no minutes from previous meeting.
- **Liaison Report:** no report.

Business:

Presentation by Tom Jones and Brian Gerrish representing Clearwood Patrol & Emergency Service concerning LaserCam – “LaserCam 4 delivers irrefutable speed enforcement evidence management in a hand held package. – new features available to support tracking history and evidence management.”

Discussion:

- program compatible with new gate system license plate recognition.
- tracks up to one mile,
- night vision,
- records video for Violation Committee evidence,
- GPS,
- used by Washington State Patrol, payment from Sheriff Stipend.
- strongly promotes Clearwood’s responsibility to ensure speed enforcement and community safety per our CC&Rs
- For insurance purposes shows CCA is doing all they can to ensure community safety.
- Price \$7,109.15 including tax and shipping. To be funded from CCA dedicated Sheriff Stipend. With discount if purchased by end of 2018.
- Further discussion that cost of LaserCam is more than 1/10 of Operation Budget and can, therefore, be funded from Operation Reserve.

Motion: Finance Committee recommends LaserCam to be purchased by end of 2018 pending review by BoD and approval of warranty for the cost of \$7,109.15. In addition LaserCam can be added as a component to General Reserve component list. Funding to be determined pending Operation Budget year end expenses. DB, AB approve: DB AL LA

Discussion: Move Fincom meeting date and time. One member will no longer be able to attend on Tuesday due to work requirements, if we move to Monday and 6:30 more CCA members will be able to volunteer. Checked calendar with office and proposed dates are clear.

Motion: Move Fincom meeting to 2nd and 4th Mondays at 6:30. DB AB approve DB AL LA

Discussion: CCA collection policy. Concerns from Violation Committee that fines are not being collected. Collection has been an ongoing issue with the one recourse to ensure payment is shutting off gate cards with notice of 30 days and shutting off water with notice of 60 days.

Motion: Fincom recommends that BoD reinstate the CCA Office Collection Policy of 2017 immediately.

Action Items:

Deborah Baker will confer with Summit Management Team to ensure that CCA Reserve Accounts are adequately accounted.

Future Agenda Items:

1. Need year end reports to begin 2020 budget.
2. Review Well Five expenses to date.
3. Review cancelled checks
4. More to added as needed.

Next meeting: Monday November 26th 6:30 pm

Meeting adjourned: 5:10 pm

Respectfully submitted by Linda Azzarella