

Clearwood Community Association

Minutes of the Board of Directors Special Meeting

October 4, 2019 - ****DRAFT****

- 1 **1. MEETING CONVENED**
- 2 a. At the Clearwood Office
- 3 **2. QUORUM**
- 4 a. The quorum for the meetings of the Board of Directors is four. Seven Directors were in
- 5 attendance throughout the meeting; therefore, the quorum was met.
- 6 **3. IN ATTENDANCE**
- 7 a. Directors: Aaron Lang, President (AL); Brian Gerrish, Vice President (BG); Emily Martin,
- 8 Secretary (EM); Deborah Baker, Treasurer (DB); Lonnie Bays, Director (LB); Malinda Poirier,
- 9 Director (MP); Alexa Burns, Director (AB)
- 10 b. Staff via Conference Call: Mitch Waterman, GM; Jennifer Spidle, Accounting Manager;
- 11 Racheal Paige, Office Administrator
- 12 **4. PRESIDING OFFICER AND SECRETARY**
- 13 a. President Aaron Lang and Secretary Emily Martin
- 14 **5. MEETING CALLED TO ORDER** at 6pm
- 15 **6. NEW BUSINESS**
- 16 a. A Motion is made by AL and seconded by AB to suspend meeting rules for a working
- 17 meeting. Motion passed unanimously.
- 18 b. Working meeting discussion topic: Possibility of a Special Election in the year 2019.
- 19 c. A Motion is made by LB and seconded by AL to reinstate meeting rules. Motion passed
- 20 unanimously.
- 21 d. A Motion is made by AL and seconded by LB to approve the Management Team's proposal
- 22 to: 1) create a credible 2020 budget; 2) bring the Governing Documents up-to-date; 3)
- 23 change the election cycle for the purpose of creating credible annual budgets; and 4) have
- 24 a Special Assessment for the purpose of recovering costs incurred, and the impact of, the
- 25 alleged theft of Association funds; at the expense of not to exceed \$32,000 of operating
- 26 funds to achieve this goal. Motion passed unanimously.
- 27 **7. ADJOURN**
- 28 a. A Motion is made by AB and seconded by AL to adjourn at 8:19pm. Motion passed
- 29 unanimously.

30 **Minutes Prepared by:**
31 Secretary Emily Martin