

Community Property Committee Minutes

August 7, 2019
Clearwood Community Association
Conference Room

1. CALL TO ORDER AND ROLL CALL:
 - a. Cookie called meeting to order at 7:00pm
 - b. CPC Members present: Ron Parsons, Brandon Schock, and Cookie Skelly
 - c. **Board Liaison: Malinda Poirier**
2. COMMUNITY MEMBERS IN ATTENDANCE: Nunette and Kismet Kechejian, and Jessica Garrett
3. COMMUNITY MEMBERS COMMENTS: None
4. APPROVAL OF MINUTES: Cookie made a motion to accept the July 13, 2019 Minutes, seconded by Brandon, motion approved 3-0.
5. NEW BUSINESS ADDED TO AGENDA: Mitch Waterman, Clearwood's Consultant added Chain in Management ??
6. APPROVAL OF AGENDA: Cookie made a motion to accept the July 16, 2019 Agenda, seconded by Ron, motion approved 3-0. ??
7. **Board Liaison Report: Malinda Board/Albert (see attachment)**
8. OLD BUSINESS:
 - a. Approved Projects: 1.) Office Grounds/Back Gate Flower Bed. Back Gate Flower Bed **This item will be removed** and be reinstated and kept track as Work Parties items. **This item is now removed.**
 - b. Calendar for Yearly Tasks: Brandon is keeping and assigning work items to calendar as needed. This item is 40% completed.
 - c. Recruit CPC volunteers: Chris was not present for CPC meeting but will give her findings of Boy Scouts volunteers at the September CPC meeting. Cookie reported that Division Leaders/volunteers was going quit well. Division 1 (10 to 15), Reichel (4), Longmire (2), Windy (5), Pool Play/outside area (4 Mermaids), Vine Line Play Areas (4), Hi-low-Ct. (3). CPC will keep working on division recruiting. This item is 90% completed. Brandon was tasked to come up with a statement for our website/face book asking Clearwood members for input/comments for Amenities. This item is 95% completed.
 - d. Forest Report/Hi-Lo Park: ?? Mitch shared with CPC GM, Tatum Guide, determining hazardous trees. Mitch, will contact Henry and work with him regarding Hazard trees. Mitch will also email CPC the GM. **No Change** on a dead tree location at Hi-Lo-

Ct Park. Waiting to find if the tree is on Clearwood's property or homeowner. **Malinda/Mitch.** This item is 50% completed.

- e. Sign for Littering: (See Malinda attached report) Cookie suggested that CPC choose one sign design and have Malinda present it to the Board. This item is 80% completed.

9. NEW BUSINESS:

- a. Seat Brandon Schock: **Malinda reported Board has approved Brandon.** CPC's members welcome Brandon. **This item is now completed.**
- b. Chair Person Replacement: **Malinda will take this item to the Board.** This item is 95% completed.
- c. Secretary Replacement: Ron will become CPC's secretary. **This item is now completed.**
- d. Hydraulic Project Approval (HPA): **Cookie moved to combine items e thru g of Old Business to one Agenda item under Permits.** Cookie reported meeting with Fish and Wildlife and Thurston County Shore Line was very informant. All CPC members and Board received the recording of that meeting along with Agenda and questions. **Malinda Reported that the Board has approved Doug to fill out JARPA forms with Albert being the Point of Contact.** Cookie handed a request from Doug to Mitch stating what he needed to get started in order to fill out the permits. This item is 80% completed.
- e. Shoreline Permit: **No Change**
- f. Paint Bridges: **No Change**
- g. Repair Blue Lake Bridges/Rampart Drive: (see Malinda attached report) Cookie added that HAP Permit was also needed. This item is 50% completed.
- h. Reserve Study: Mitch removed the Reserve Study from CPC and tasked CPC to work off Herb's Amenity List. Last meeting Cookie handed out the Reserve Study sheets and assigned to Members and Volunteers this is the report: **Malinda** and Amber, volunteer (Madrona Beach), **Not Completed.** Chris(volunteer) (Windy Beach), **Completed.** Brandon (Sunset and Hi-Low-Ct), **Not Completed.** Henry (Blue Lake), **Not Completed** and Deanna the Pool Manager (the pool). **Not Completed, Amenity for Pool Area Completed.** Cookie (Otter, Longmire, and Reichel), **Completed.** Cookie asked Brandon if he could remake the Amenity Reserve Study spread sheet to an easier workable form where CPC can enter their own Amenity findings. For the September Meeting, Cookie assigned Ron (RV dump landscape) **Malinda** (Front Fence) Cookie (Vine Line Play Grounds, and Well 4-Sport Area) This item is 20% Completed.
- i. CPC Garbage Patrol on Weekends: (See Malinda attached report) **This item is completed.**
- j. Update CPC's Website: **Malinda reported, Emily is waiting to make all Calendar updates for all committees at one time.** This item is 90% completed.

- k. Work Party Report: Reichel Beach Flower Bed work party; volunteer Amber, Members Brandon, Henry, Cookie and **Malinda**. Longmire work party; volunteer Chris weeded lake front flower bed (this area is still for Albert to complete), Members Brandon pressured washed stairs and bench, and Cookie with volunteer Doug stained stairs and bench. Longmire Horseshoe Pit work party; volunteer Kismet hand sanded benches while Cookie painted. Pool work party; Pool Mermaids volunteers Diane, Jan, Carol, and Cookie painted benches and a table. **This item is now completed.** See **Malinda report on why Longmire Sprinklers are turned off**. CPC member is hand watering. **Malinda will ask board/Mitch if member could hook up to the water faucet to use a water hose. This item is now completed.**
- l. Paving Stones for Play Area: **Malinda will take this item to Board**. This item is 0%
- m. Garbage Cans Design for Blue Lake: Cookie reported that Albert gave a set of garbage cans ring to ask a welder if the price for completion of the rings would be cheaper than \$400.00. Cookie did get a bid form a welder to make the set of rings, the price was quoted at \$400.00 if not higher. The welder did make a suggestion using PVC pipe with a 24inch inside diameter and cut rings from the pipe keeping the same design but cheaper. Cookie asked volunteer Kismet if he would call around to get price and to ask if making rings will be strong enough to hold garbage can. **Malinda will ask Mitch if one of the garbage can from Well 4 area and the extra rings from Albert's shop can be used for Blue Lake area.**
- n. Amenities Spread Sheet: Brandon will email Mitch, Amber, and Chris with all his websites so all can start posting pictures for CPC's/Albert's projects. This item is at 0%
- o. Seating New CPC Member: Amber and Chris was not at the meeting, will seat them at the September Meeting. This item is at 0%
- p. Office Drop Box: Brandon reported his finding that there is space between the box and wall where mail could be misplaced, and a larger box could be helpful. **Malinda will take this item to the Board**. This item is at 10%.
- q. CPC Sponsoring Teens-High School/College Credit Volunteer Work Program: This program would help our teens get their high school credits and will also become another source for volunteers. Cookie talked with several teens in Clearwood that where very interested if this program could be instated at Clearwood. **Malinda will ask Mitch if Clearwood would be able to offer this program for our teens**. Cookie will get all the information form the Yelm High School regarding their volunteer credit program, if Mitch says yes, then this item will be taken to the Board for approval. This item is at 10%.
- r. Work Party: Hi-Low-Ct, Windy Beach, Otter Beach and Vine Lane Play Ground; CPC member/Volunteers were tasked to get together with their neighbors to look at their area, and to set goals for future work parties. These four Areas will be the start of having Division Leaders/Volunteering Neighbors taking care of their own Recreation Areas. This item is at 10%

- s. Tennis Court Walk-Around: CPC will meet at the office on 16th to go look at Clearwood's three tennis courts. This item is at 10%

10. CPC MEMBER COMMENTS: None

11. COMMUNITY MEMBER COMMENTS: None

12. **BOARD LIAISON COMMENTS:**

13. ADJOURNMENT: Cookie adjourned the meeting at 9:30pm

Submitted by:

_____ -Secretary Date: _____
Secretary

Approved By:

_____ -Acting Chairman, Date: _____
Cookie Skelly