

Community Property Committee Minutes

July 16, 2019 (Rescheduled because July 11th meeting lacked a quorum)
Clearwood Community Association
Conference Room

1. CALL TO ORDER AND ROLL CALL:
 - a. Cookie called meeting to order at 7:00pm
 - b. CPC Members present: Henry Risen, Cookie Skelly
 - c. Brandon Schock (Guest) **Board Liaison: Malinda Poirier**
2. COMMUNITY MEMBERS IN ATTENDANCE: None
3. COMMUNITY MEMBERS COMMENTS: None
4. APPROVAL OF MINUTES: Cookie made a motion to accept the June 13, 2019 Minutes, seconded by Henry, motion approved 2-0.
5. NEW BUSINESS ADDED TO AGENDA: None
6. APPROVAL OF AGENDA: Cookie made a motion to accept the July 16, 2019 Agenda, seconded by Henry, motion approved 2-0.
7. **Board Liaison Report: Malinda gave her Board/Albert report**
8. OLD BUSINESS:
 - a. Role/Job Description of Community Property Committee: Cookie passed out Role/Job Description for finale approval. **This item is now completed.**
 - b. Approved Projects: 1.) Office Grounds/Back Gate Flower Bed. Henry will spray weeds around the Office Grounds. **Malinda will check with the Board.** This item is 45% completed. **No Change**
 - c. Approved Projects 2.) Beaches/Parks Gardens. **This item will be removed** and be reinstated and kept track as Work Parties items.
 - d. Calendar for Yearly Tasks: Brandon was assigned to add and keep track of Calendar projects on the Calendar Spreadsheet. Recording these approved items will help CPC members in the future to know when and which project has been approved. This item is 40% completed.
 - e. Recruit CPC volunteers: Suggestions for recruiting: Boy Scouts or having a program so teenagers can apply volunteer hours toward a College Scholarship. This item is 90% completed.
 - f. Forest Report/Hi-Lo Park: Henry reported that there is at least one dead tree at Hi-Lo Park that needs to be cut and removed but was not able to tell if the tree is on Clearwood's property or homeowner. Committee decision was to have **Malinda ask**

Albert. This item is 50% completed. **No Change**

- g. Sign for Littering: Brandon had CPC look at nine different sign designs. Prices ranged from \$10.00 to \$13.00. CPC members liked all the designs and would like to see assortment. **Malinda will take costs /design to the Board.** This item is 80% completed.

9. NEW BUSINESS:

- a. Seat Brandon Schock: **(Malinda reported Board will seat Brandon on the 20th)**This item is 95% completed.
- b. Chair Person Replacement: **(Malinda reported Board will seat Cookie on the 20th)**This item is 95% completed.
- c. Secretary Replacement: Brandon, after being approved by the Board, will replace Cookie until Ron Parsons, the former Secretary, resumes the position. This item is 50% completed. **No Change**
- d. Hydraulic Project Approval (HPA): **(Malinda Reported that the Board tasked Cookie to Proceed to invite Fish and Wildlife to Clearwood to explain the Permitting Process).** Cookie reported that Fish and Wildlife will be at Clearwood July 18th at 9:00am. Cookie will make an Agenda, bring donuts and coffee. This item is 80% completed.
- e. Shoreline Permit: **(Malinda Reported that the Board tasked Cookie to Proceed to invite Thurston County Shoreland to Clearwood to explain the Permitting Process).** Cookie reported that Fish and Wildlife will be at Clearwood July 18th at 9:00am. Cookie will make an Agenda, bring donuts and coffee. This item is 80% completed.
- f. Paint Bridges: Painting of bridges will be discussed when Kelly Still comes to speak on Permits. This item is 50% completed. **No Change**
- g. Repair Blue Lake Bridges/Rampart Drive: Albert made some repairs to the railing and asked CPC to revisit the site. CPC did look at the railing in question. The repairs did tighten the railing. CPC recommended that the Board revisit this item by speaking with Albert to see if bridge and rail is safe to reopen. **(Malinda will take the recommendation back to the Board).** This item is 50% completed.
- h. Reserve Study: Cookie handed out the Reserve Study sheets and assigned Amber(volunteer) and **Malinda** (Madrona Beach), Chris(volunteer) (Windy Beach), Brandon (Sunset and Hi-Low-Ct), Cookie (Otter, Longmire, and Reichel), Henry (Blue Lake), and Deanna the Pool Manager (the pool). Cookie asked CPC to report back with the finding by the August 8th meeting. This item is 10% Completed.
- i. CPC Garbage Patrol on Weekends: CPC recommends that Albert have an employee reschedule his week to be able to work one day on the weekend. **(Malinda will take this item to the Board).** This item is 20% completed.
- j. Resignation of Inactive Members: **(Malinda reported the Board said, "asking Inactive Members was enough to except their resignation"). This item is now Completed.**

- k. Update CPC's Website: Emily made all the corrections and updates for the CPC Website. CPC thanks Emily. (Malinda will ask Emily if she would put CPC date/time on the Calendar). This item is 90% completed.
- l. Windy Beach Restroom: (Malinda reported the restrooms were closed because the septic tank had to be pumped due to needles and dog poo). **This item is now completed.**
- m. Next Work Party: Reichel Beach Flower Bed at 9:00 the July 13th , Longmire Flower Beds and pressure wash stairs and bench at 9:00 on the July 27th . (Malinda will ask Board/ Albert why Longmire Sprinklers are turned off). Pool Painting of amenities - date is not set yet. This item is 10% completed.

10. CPC MEMBER COMMENTS: None

11. COMMUNITY MEMBER COMMENTS: None

12. BOARD LIAISON COMMENTS: None

13. ADJOURNMENT: Cookie adjourned the meeting at 8:30pm

Submitted by:

_____ -Secretary Date: _____
Secretary

Approved By:

_____ -Acting Chairman, Date: _____
Cookie Skelly