

***Clearwood Community Association***  
**APPLICATION FOR BOARD OF DIRECTORS**  
**Personal Information Statement**

The purpose of this form is to provide information upon which the Clearwood Community Association (CCA) membership can make choices for the election of candidates. It also furnishes information as a source for news and public information releases when appropriate. The completed form is to be placed in a sealed envelope with the attached Disclosure of Interest Statement and returned to the Secretary of the Board of Directors in care of the CCA Administration office.

Date: \_\_\_\_\_

Name (first, middle, last): \_\_\_\_\_

Clearwood Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Mailing Address (if different from above): \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Home/Work/Cell Phone: \_\_\_\_\_

Employer/Company: \_\_\_\_\_

Clearwood Property Owned:

Division/Lot	Residence	Vacant Lot	Date Purchased
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Affiliations and Organizations: \_\_\_\_\_

\_\_\_\_\_

Experience, Education and Training

Please write a brief statement of the experience, training, special skills, or personal qualities you would bring to the position:

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Goals and Plans for CCA

Please write a brief statement of what you would like to accomplish in this position:

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Other Comments

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My signature below certifies that I have read and understand all requirements to serve as a member of the CCA Board of Directors; as set forth in the CCA Bylaws, and that I meet all these requirements. I am listed on the deed to the property and I am a member in good standing in CCA and will remain so throughout any term served. I hereby consent to serve on the Board of Directors if elected or appointed to the position.

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Signature

Date

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Print Name

## Disclosure of Interest

The purpose of this statement is to ensure that nominees (elected or appointed) for the CCA Board give evidence of their intent to comply with the CCA Bylaws regarding potential conflicts of interest. Please do not leave any questions unanswered. If your answer is "none", please state so. If you need additional space to answer any question, please attach a separate page. Completed forms are to be placed in a sealed envelope and submitted to the Secretary of the Board of Directors and delivered to the Administration office. The CCA Bylaws make it clear, in order to be eligible for election, a candidate must be a member in good standing at time of application and remain so through any term of service. Please submit to the Secretary such information as may be requested concerning the business and financial interest of the candidate and/or members of the candidate's household, together with an agreement to disclose potential conflicts of interest, should they arise in the future.

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Name

Date of Birth

### **Principal Business(es) or Occupation**

Occupation/Position: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Other Positions: \_\_\_\_\_

Are you on any corporate or public Boards or Commissions? If so, which ones:

\_\_\_\_\_  
\_\_\_\_\_

### **Household Member's Financial Interests**

State the name and address of any business in which members of your household hold a large financial interest which may be involved in providing service or work required by CCA.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Property Owned**

Give a description of property(ies) held individually or collectively, as well as any interest in any land holding company in Clearwood Community and Thurston County.

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List all the Clearwood Committee positions and club memberships you have held and any offices you have held.

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**Signed Agreement**

**PLEASE READ THE FOLLOWING AGREEMENT CAREFULLY BEFORE SIGNING**

I acknowledge that while serving as a member of the Board of Directors, its subsidiaries and/or committees appointed by the Board, I shall have a duty to put the interests of the Association or its subsidiaries before my own personal interest.

I agree to disclose potential conflicts of interest in any action under consideration by the Association and shall recuse myself from discussion of the action at issue, and abstain from discussing or voting on any motion in which I have a direct or substantial interest not common to other members of the Association. (Article VI, 2, Sec c(ii) of CCA Bylaws)

I agree to submit an amended statement within thirty (30) days in the event of a change in the above Personal Information or Disclosure of Interest statements during my term of office.

I agree to provide documentation of the above provided business and property information to the Secretary of the Board of Directors if they so require.

I understand that upon being elected or appointed to a committee I will be asked to sign a Code of Conduct, which all members serving on the Board or any committees sign.

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Signed \_\_\_\_\_ Date \_\_\_\_\_