

**CLEARWOOD COMMUNITY ASSOCIATION
BOARD RESOLUTION NO. 2020-08-08**

**A RESOLUTION AMEND THE BY-LAWS TO ADD ONLINE VIDEOCONFERENCING
AND/OR AUDIOCONFERENCING AS OPTIONS FOR HOLDING MEETINGS**

Subject to Approval by the Members at the Annual General Meeting November 7, 2020

WHEREAS, according to RCW (Revised Code of Washington) 64.38.025 (1), “Except as provided in the association’s governing documents or this chapter, the board of directors shall act in all instances on behalf of the association.”; and,

WHEREAS, By-Laws VI. 4. Meetings. a. Place of Meetings. states: “Meetings of the Association shall be held at the Association’s principal office or such other suitable place as may be designated by the Board”; and,

WHEREAS, effective videoconferencing and audioconferencing strategies have become available; and,

WHEREAS, such strategies allow for meetings to be made more widely available to community members, both in real time and by recording at a later time; and,

WHEREAS, such strategies can be both convenient and cost effective; and,

THEREFORE, BE IT RESOLVED THAT the Clearwood Community Association (CCA) Bylaws be amended to provide for videoconferencing and audioconferencing strategies for the conduct of all official meetings. Note the items to be added will be underlined.

VI. Elections, Budget, Voting, and Meetings

4. Meetings.

a. Place of Meetings. Meetings of the Association shall be held at the Association’s principal office or such other suitable place as may be designated by the Board, including use of online teleconferencing or videoconferencing platforms.

c. Conduct of Board Meetings. . . . board meeting minutes as prepared by the Secretary. . . shall be published and the recording posted online, available to the membership, within seven days membership. All persons attending such Board meetings are on notice that their actions and/or words may be recorded and posted online as part of the recording process.