

Clearwood Community Association  
Regular Meeting of the Board of Directors  
**September 17, 2022 at 9:00 am** via Zoom  
21603 N. Clear Lake Blvd SE, Yelm, WA 98597

**AGENDA**

1. **Meeting Called to Order –**
2. **Welcome and Opening Comments –**
3. **Roll Call**
  - a. **Directors:** Richard Houghton, (President) (RH); Walter White, Vice President (WW); Alexa Burns (Secretary) (AB), Tim Kramer (Treasurer) (TK); Tyler Marketon, (Director) (TM); Sabrina Soriero, (Director) (SS); Deborah Baker, (Director) (DB); Malinda Poirier (Ex Officio Member) (MP)
  - b. **Staff:**
  - c. **Guests:**
4. **Introductions –**
5. **Approval of Agenda –**
6. **Member Questions and Comments on Agenda Items –**
7. **Approval of Consent Agenda –**
  - a. Minutes of August 27, 2022, Board Meeting
  - b. Minutes of September 8, 2022, Special Board Meeting
  - c. Minutes of August 15, 2022, MAC Meeting
  - d. Minutes of August 29, 2022, MAC Meeting
  - e. Minutes of July 29, 2022, Violations Committee
  - f. ACC Open Permits as of September 14, 2022
8. **General Manager's Report –**
9. **Owner's Representative Report –**
10. **Accounting Manager's Report –**
11. **Business**
  - a. Proposed Budget for 2023
  - b. Design for Phase 2 of Roads & Water Project
  - c. Review of Draft Voter's Pamphlet
  - d. Increase Fine for Tailgating
  - e. Horseshoe Lake Trail
  - f. Committee Reports
    - i. Elections Committee –
    - ii. Member Activities Committee (MAC) –
    - iii. Community Property Committee (CPC) –
    - iv. Violations Committee –
    - v. ACC –
  - e. Communication to Residents –
12. **Executive Session – Personnel and Legal Issues –**
13. **Reconvene General Session –**
14. **Motions Resulting from Executive Session –**
15. **Member Open Forum –**
16. **Adjourn –**

**Future Agenda Items**

- a. Contingency Account
- b. Use of grazing animals to clear brush
- c. Discussion on best use of boat yard
- d. Signs warning of pedestrian traffic

The reference materials used at this Board meeting are available to be transmitted digitally at no charge. There will be a cost associated with a print copy. Please complete a Request to Inspect Association Records form available in the office or at <http://www.clearwood-yelm.com/documents-and-forms/>

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**GM Action Items**

**Board Action Items**

- a. RP, RH and AB finalize the process for the Volunteer Spotlight
- b. RH design sign for sharing road with pedestrians – no trespassing/no tailgating signs
- c. RH, AB and RP to explore using grazing animals to clear brush

**Next Regular Board Meeting:** October 22, 2022, at 9:00 am