

**Clearwood Community Association**  
Finance Committee Meeting  
September 19, 2022 – 5:30 pm via Zoom

**MINUTES**

- a. **Meeting Called to Order:** 5:31 pm
- b. **Committee Members Present:** Phillip Holzinger, Chair (PH); Tim Kramer, Treasurer and Board Liaison (TimK); Alexa Burns, Secretary (AB); Jeff Thomas (JT); Jackie Lambert (JL)
- c. **Absent:** Walter White, (WW);
- d. **Staff:** Jennifer Spidle, Accounting Manager (JS)
- e. **Guests:** None
- f. **Approve Agenda:** *Motion by PH with second by JT to approve the agenda for the September 19, 2022 meeting. Motion passes.*
- g. **Approve Minutes of July 18, 2022:** *Motion by PH with second by JT to approve the Minutes of the July 18, 2022, meeting. Motion passes.*
- h. **Treasurer Report:** Nothing to report
- i. **Accounting Manager's Report:** The non-profit paperwork John Noblesdorf has been working on should be ready soon. The Reserve study report will get updated and be printed before the end of the month.
- j. **Committee Business**
  - a. Unaudited Financial Report through July 31, 2022 – *Motion by PH with second by JT to recommend that the Board accept the Unaudited Financial Reports through July 31, 2022 and through August 31, 2022, as well as the reserve reconciliations and transfer resolutions for July and August 2022. Motion passes. No discussion. Reports are posted on the website.*
  - b. July and August 2022 Reserve Reconciliation Report – *See above.*
  - c. Transfer Resolution 2022 08 01 – *See above.*
  - d. Review of draft 2022 budget resolution. – correction made to allow for 2 Cent rounding error. Resolution is included in Voter's Pamphlet. Board has already approved this. For information only.
  - e. Consensus to cancel October 3 Finance Committee meeting with the next meeting October 17. Also reschedule November 21 meeting to November 14 and December 19 meeting to December 12.
- k. **Adjourn:** Motion by PH with second by JT to adjourn the meeting. Motion passes. Meeting adjourned at 6:02 pm.
  
- l. **Future Agenda Items**
  - a. Operations Contingency Bank Account
- m. **Action Items**
  - a. Form a committee to explore creating a skate park/graffiti area to reduce vandalism.
- n. **Next Meeting:** October 17, 2022, at 5:30 pm via Zoom