

**Clearwood Community Association**  
Member Activities Committee (MAC) Meeting  
Monday, October 23, at 6:30 pm via Zoom  
**MINUTES**

**1. Meeting called to order:** 6:36 pm

**Committee Members Present:** Janelle Jackson, Chair (JJ); Alexa Burns, Secretary (AB); Mariel Lindblad (ML); Richard Houghton, Board Liaison (RH); Christen Baker (CB)

**Absent:** Christy Stahlman (CS)

**2. Approve Agenda:** *Motion by JJ with second by RH to approve the agenda for the October 23 meeting of the Member Activities Committee. Motion carries.*

**3. Approve Minutes of Last Meeting:** *Motion by JJ with second by ML to approve the Minutes of the October 9 meeting. Motion carries.*

**4. Liaison Report:** Richard – nothing to report

**5. Treasurer's Report:** Janelle - \$3386.03 spent so far this year

**6. Committee Business**

a. Halloween House Decorating – final planning

i. Total entries: 13.

ii. Judges will decide the winner in the inflatables category. Judges: Christie, Richard, Mariel. Janelle made up a packet of scoring rubrics with locations of entrants marked.

iii. Janelle will give a list of entries to Michael so he can take photos of all of them. Done.

b. Halloween Party Planning –

i. Put up gate posters with correct date. All done.

ii. Update on donations - Grocery Outlet donations are in the office. Mariel is providing 3 door prizes, and Dee is providing a cake. Alexa will send an email to Country Fair vendors asking if they would like to provide a door prize. Drop off at office on Thursday or bring to Reichel Beach on Saturday by 2:00 pm.

iii. Janelle got pumpkins, found ghost marshmallows, picked up most supplies. Chef's Store for hot dogs and buns on Friday. Mariel mentioned needing a can opener. Janelle suggests disc weights to hold down signs. \$30 for 2-pack. *Motion by JJ with second by ML to purchase 2 2-paks of disc weights, not to exceed \$80. Motion passes.*

iv. Janelle will put out sandwich boards. Richard will call Malinda about getting the ones she has.

v. Janelle will pick things up from Maintenance, bring urns filled with water.

vi. When to meet on Saturday: 12:30.

**7. Adjourn:** 6:53 pm

**Items for November meeting:**

a. Items to purchase before end of year.

b. Start working on next year's calendar.

c. Charter for MAC Committee.

**Next Meeting: Monday, November 13, 2023, at 6:30 pm via Zoom**