

- Completed the 72-hour pump test for well 5 in July. The test results came back in August, report will be given to the BOD.
- We had no water line breaks in the month of August.
- We completed the initial phase of tree and vegetation control along the roads. The project went well, we plan to have the equipment back out in the early spring to continue working on the project.
- Our staff were trained and certified for aerial equipment operation on August 4th.
- We did an initial walk through of the pool to craft a plan for the repair and upgrades. We discovered that the entire pool decking is likely going to need to be removed and replaced. There is also a possibility that we will need to do foundation work.
- The engineer for the docks and bridges project came out on 07/24/2020. We toured all the bridges in the community and 3 docks. We should receive the report back in the next few weeks. The report came back from the engineers on 8/25/2020. We will be prioritizing the repairs and planning the projects.
- We reached out to the company Rep. for our road striping machine for staff training. That training was supposed to take place 07/22/2020, however when the Rep. arrived, we discovered that the machine is broken due to lack of care and is going to cost us roughly \$2,500 to repair. The machine has been taken in for repair. We also discovered that the way that the machine has been set up and used by CCA for years was not the correct way. Having the machine set up properly will produce straighter lines and be more time efficient. The machine has been repaired and was returned to us 08/26/2020.
- We purchased new swimming ropes for Madrona Beach.
- We had no break ins at the pool in the month of August.
- The Kubota we ordered in July has been delivered.
- The engineers for the WH, Water and roads, and the tennis courts projects visited CCA for a bid walk on 07/28/2020. Four engineers submitted their bids by the deadline 08/21/2020.
- We are continuing to do daily Covid-19 screening for employees.
- The average water PH for the month of August was 7.4 slightly below average.
- All water testing came back clean for the month of August.
- Collections are at 90 % for the month of August.
- We collected one of our oldest and largest past due balances in August.
- Compliance sent out 65 warning letters, six letters with fines were sent out for ongoing issues, and there were 12 violations resolved in August.
- We installed more cameras and motion sensor flood lights at the Maintenance shop.
- We interviewed a HR consultant, and are in contract discussions.
- We fixed the boat launch at Longmire.
- August Vandalism Report 2020

- 8/25/20- Household garbage dumped on the roadside by the pool. (Picked up and disposed of garbage)
- 8/28/20- Feces smeared all over men's restroom. (Cleaned and disinfected area)
- 8/21/20- Royal wood street sign broken off. (Replaced post and reinstalled)
- 8/28/20- Trail sign broken off on Blue Hills Dr. (Replaced post and reinstalled)
- Month of August- The front and back gate sally arm was broken off about 17 times. (Replaced hardware and put back online)
- 8/31/20- Windy beach mailbox unit 8 was vandalized, the Post offices access door was pried open. We filed a police report, notified the post office, and contacted National Mailboxes for replacement part information.