

Meeting minutes - CPC

Disclaimer: Liaison will abstain from voting on issues that require BOD action. Voting tally will assume all in favor of motion unless otherwise stated.

Thursday, April 14, 2022 7:00 PM - 8:30 PM

Purpose / notes

Regular scheduled meeting

Location: Zoom

Chaired by Kelly Cunningham

Minutes recorded by Zoom / Kelly Cunningham

Minutes last updated on 01/13/2022

1. CALL TO ORDER AND ROLL CALL:

Present: Kelly Cunningham, Henry Risen,

Absent: Malinda Poirier, Sabrina Soriero

Action item / Task

Meeting called to order at 7:10 P.M. April 13, 2022.

Status: Completed.

2. COMMUNITY GUESTS IN ATTENDANCE:

Richard Houghton

Issue / Discussion - None

Status: Completed

3. APPROVAL OF MINUTES:

Motion: Approved - Kelly Cunningham

Abstained: None

Object: None

Seconded: Richard Houghton

4. BOARD LIAISON/MANAGEMENT REPORT:

Lead: Sabrina Soriero

Status: In progress and Liaison is on spring break vacation

5. AGENDA ADDITIONS AND APPROVAL:

Motion to approve:

Seconded: Richard Houghton

Discussion: No new items.

Object: None

Seconded: Richard Houghton

6. MONTHLY AMENITY REVIEW:

Completed Section 1. CPC would like to thank Cookie Skelly for assisting with the review of section 1, Otter Beach and community trails. Review conducted with members and email sent to GM and maintenance for issues that need attention.

DISCUSSION: Recurring issues with cabanas not having gutters to prevent splash up onto siding. Reviewed any liability concerns, energy concerns with lighting of restrooms. CPC recommends that all restrooms are on a timer system or motion system. Concrete fire pit still in place, motion made in 2021 to have the fire pit removed or filled in with concrete. Chairperson will place the fire pit as an action item for follow up. A baularade sleeve is protruding above ground about ½ -1 inch above ground level. CPC recommends the baularade sleeve be removed, put back in use or painted with reflective paint to prevent trip hazard. Action Item for area that was a park off of beachcrest lane

7. WORK PARTIES

Otter Beach Work party hosted on Saturday, February 12th. CPC thanks those volunteers that attended. Seven volunteers in attendance.

7.A. PARK REPORTS

Issue / Discussion

7a1. Trail clean up between Beachcrest Lane and Beachside Drive SE. Three piles remaining from illegal dumping of prior neighbors.

7a2. Henry wants to know the policy on illegal dumping of tree debris onto community property on trail areas. Henry noted that there are log rounds now floating in Blue Lake. Richard Houghton noted that the dumping areas should be sent to the violations committee to address.

7.B. FUTURE WORK PARTIES

Discussion on future work parties, where we see the needs. Sunset beach was noted on one of the last board meetings as Sunset needing grass restoration. Richard notes that Sunset Beach is pending maintenance completion so grass is on hold. Sunset stairs/kitchenette need paint/stain.

Henry is seeking clarification about all the brush and debris and tinder that could cause fires within the community. Concern for the dry material that is surrounding Blue Lake and what the intentions

of Clearwood Community are for removal of the dry tinder. Given the size of the Blue Lake it is recommended that CPC take it in sections given coordination of debris removal. CPC recommendations are to keep on track with outstanding items on the list for completion last year. Focus on parks and Blue Lake in sections. Richard posed to Henry if getting forest management involved would be prudent given what Henry has witnessed. Richard Houghton will explore opportunities with the GM regarding forest management resources.

8. OLD BUSINESS:

8.A. Request for maintenance to remove toilet from loop lane. Follow up with Liaison.

8.B. Pet waste stations order status - in progress. Pet Station added to Harrington Park. F/Up with Liaison.

Motion: Add a pet station to Longmire baseball field / horseshoe pit area.

Seconded: Richard Houghton

8.C. CPC secretary volunteer is still needed - Kelly will continue until someone is willing to take this role. In progress.

8.D. Update request for floating dock that

8.E. Placard updates for community trail (adopt a trail). Richard will follow up on budget and ordering.

8.F. Painting of Balustrades to remain on agenda until the work party is scheduled. In progress.

8.G. Outdoor fitness equipment subcommittee (workout stations). In progress and continue to keep on old business for follow up.

9. NEW BUSINESS:

9.A. Amenity review for section 2, 3 and 4 will be conducted prior to the next meeting in May. Richard noted April 22nd is Earth Day and to advertise a litter pick up clean day.

9.B. Two lawn mowers acquired from Brandon at the Loop Lane restrooms. Ron Parsons had wanted to start a lawn mowing business for those residents that need assistance due to medical issues, etc.

Motion: Repair one of the lawn mowers to a working condition not to exceed \$25.00.

Seconded: Richard Houghton

9.C. CPC would like a banner and chairperson will research cost through property management websites and or Vista Print.

10. CPC Budget Review

10.a. 2022 Budget - \$500

10.b. The Chairperson will order the CPC business cards.

11. CPC MEMBER COMMENTS

Issue / Discussion. None.

11. CLEARWOOD GUEST COMMENTS:

Issue / Discussion. None.

12. ADJOURNMENT:

Motion: Kelly made the motion to adjourn the meeting at 8:28 P.M.

Seconded: Richard Houghton