

CLEARWOOD COMMUNITY  
PROPERTY COMMITTEE

MEETING MINUTES - Clearwood Community Property Committee

**Disclaimer:** Liaison will abstain from voting on issues that require BOD action. Voting tally will assume all in favor of motion unless otherwise stated.

Meeting

**Date** Thursday, July 9, 2020  
**Started** 7:00 PM  
**Ended** 8:30 PM  
**Location** Zoom Meeting  
**Purpose** Regular scheduled meeting  
**Chaired by** Brandon Schock  
**Recorder** Ron Parsons

Approval

**Minutes approved on:** Not yet approved

Attendance

**Present:** Ron Parsons, Malinda Poirier, Hank Risen, Brandon Schock, Cookie Skelly  
**Regrets:** Walter White  
**Absent:** Christina Audley

Meeting documents

Minutes

1. CALL TO ORDER AND ROLL CALL:

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1.A. CALL TO ORDER & ROLL CALL

Chair, Brandon called the 06 July,2020 CPC meeting to order at 7:05 PM.

**Status:** Completed

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2. COMMUNITY GUESTS IN ATTENDANCE:

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2.A. COMMUNITY GUESTS IN ATTENDANCE

None in attendance

**Status:** Completed

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3. APPROVAL OF MINUTES:

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3.A. APPROVAL OF MINUTES

The minutes of the June 11, 2020 CPC meeting was motioned by Malinda and seconded by Cookie to be approved without changes. Motion approved. Brandon to forward meeting minutes to Malinda for forwarding to GM Rachel for publication.

**Status:** Completed

- Minutes-2020-06-11-v1.pdf
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4. BOARD LIAISON/MANAGEMENT REPORT:

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4.A. BOARD LIAISON/MANAGEMENT REPORT

Malinda, Board Liaison, reported that the Maintenance will gladly support any scheduled CPC projects. Per county and state COVID19 guidance work parties of less than 50 individuals is authorized.

The purchase of an electric "weed whip" has been secured by Maintenance for use by the CPC.

A new maintenance manger has been approved.

No board decision has been reached regarding pool opening. The previous manager, Eric, will remain as part of the maintenance crew and will employ his expertise of pool maintenance. The state/county has offered no guidance regarding public pool openings nor social distancing/face covering requirements. No state/county decision regarding public swimming pool operation has been released at this time. The pool will probably remain closed for the rest of this season and will allow time for some necessary scheduled off season maintenance.

Rachel will be the CPC person of contact for purchasing.

An engineering firm has been approved by the BOD and begin an assessment of bridges, swim/boat docks community wide. The survey is scheduled to take place in July and hopefully a findings report will be available for the August CPC meeting.

**Status:** Completed

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5. AMENITY REVIEW & WORK PARTY:

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5.A. AMENITY REVIEW

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Completed Section 6 Review. Schedule Section 7 Review.

Brandon advised the group that the survey findings of the amenities in area six (6) has been forwarded to the GM for action. He asked for volunteers to meet over the upcoming weekend to do a walk through of areas five (5) and seven (7). The group agreed to meet at Windy Beach area on Sunday July 12, 2020 at 10:00 AM

**Status:** Completed

- 2020 Section 6 Amenity Review.pptx

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#### 5.B. WORK PARTIES

**Status:** Completed

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##### 5.B.1. Clean Park Signs

Ron reported that he washed all of the community street/park signage from the Blue Lake Mailboxes, along Rampart Drive to the pool, and to the back gate. He also supplied pictures to Brandon any of the sign posts that needed attention, i.e. support posts were loose or areas where stop signs needed to be placed. He recommended that as other areas of the community signage is cleaned that a similar practice be employed. Brandon agreed to add the pictures to the spread sheet that he maintains regarding maintenance concerns and will also notify the GM of the need for maintenance action.

Brandon also recommended that a work party get together this month sometime to perform trail maintenance. He will send out an e-mail to the group with time and location. He asked for any suggestions from the group to let him know what they would like to work on.

**Status:** Deferred until 7/9/2020

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##### 5.B.2. English Ivy Pool Trees

Henry agreed to remove the Ivy climbing the trees in front of the pool.

**Status:** Deferred until 7/9/2020

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#### 6. NEW BUSINESS ADDED TO AGENDA:

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##### 6.A. NEW BUSINESS ADDED TO AGENDA

None

**Status:** Completed

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#### 7. APPROVAL OF AGENDA:

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##### 7.A. APPROVAL OF AGENDA

Ron made a motion that the agenda be approved as published. Seconded by Henry. Motion approved..

**Status:** Completed

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#### 8. OLD BUSINESS:

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##### 8.A. CPC Budget

Rachel will be the point of contact (POC) for any CPC purchases. Brandon will maintain the line-by-line budget sheet.

**Status:** Parked

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##### 8.A.1. Planters

Cookie asked if Malinda was still going to purchase the plants for the front office. She recommended that she consider purchasing pre-planted baskets and hangers instead of using the previous rail mounted planters previously utilized. Ron advised that he is willing to do the planting if the decision is to utilize the rail planters. Malinda agreed to secure the plants.

**Status:** Parked

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##### 8.A.2. Fertilizer

It was felt that due to lack of water availability to plants at this time Henry advised the group that the fall was probably the best time to apply any fertilizer. Task reminder added to September agenda.

**Status:** Parked

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##### 8.A.3. Plants

Discuss plants and locations for 2021 grow season.

**Status:** Parked

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##### 8.B. Chemical Weed Control

Malinda reported that maintenance will no longer be applying chemical weed control products. They will be mowing/weed whipping only.

**Status:** Completed

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##### 8.C. Reichel Beach Cabana Damage

Skateboarding on the tables and benches is breaking the edges. Below are some possible skateboard deterrents from Walter to help minimize skateboard damage.

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[https://www.barrettrobinson.com/skate\\_deterrents\\_\\_skateboard\\_deterrents#:~:text=Skate%20stops%20or%20SkateStoppers%20are,proper%20fit%20and%20huge%20selection](https://www.barrettrobinson.com/skate_deterrents__skateboard_deterrents#:~:text=Skate%20stops%20or%20SkateStoppers%20are,proper%20fit%20and%20huge%20selection)

<https://www.grindtoahalt.com>

<http://ravensforgeconeg.com/skateblock/skateblockproducts.htm>

Cookie suggested that signage be placed at the Reichel Beach cabana advising that skateboards were not allowed. Malinda stated that this may not be possible, due to insurance concerns, but would discuss the issue with the BOD.

**Status:** Parked

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## 9. NEW BUSINESS:

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### 9.A. Recurring Vandalism

Minimization solutions?

Brandon asked who within the community is responsible to review any security footage obtained by the community. Malinda reported to the group that at this point in time no one is doing any tape/disk review, on a routine basis, but anyone in the community could request to review the disks. Ron suggested that perhaps the Violations Committee could perform this task. Malinda felt that the violations committee had enough work that taking on this additional task was not possible. Cookie made a motion that Malinda request from the BOD that someone be tasked with reviewing the security disks. Brandon seconded the motion. Motion approved.

Brandon expressed an interest in doing something to facilitate the review of the disks. He will generate some group goals and objectives and guidelines for this group and will provide an update at the August 2020 meeting.

**Status:** Deferred until 8/13/2020

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## 10. CPC MEMBER COMMENTS:

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### 10.A. CPC MEMBER COMMENTS

None

**Status:** Completed

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## 11. CLEARWOOD GUEST COMMENTS:

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### 11.A. CLEARWOOD GUEST COMMENTS

None

**Status:** Completed

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## 12. ADJOURNMENT:

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### 12.A. ADJOURNMENT

Ron motioned that the meeting be adjourned and was seconded by Cookie. The meeting was adjourned at 8:20 PM.

**Status:** Completed

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