

MEETING MINUTES - Clearwood Community Property Committee

Disclaimer: Liaison will abstain from voting on issues that require BOD action. Voting tally will assume all in favor of motion unless otherwise stated.

Meeting

Date	Thursday, October 8, 2020
Started	7:00 PM
Ended	8:30 PM
Location	Zoom Meeting
Purpose	Regular scheduled meeting
Chaired by	Brandon Schock
Recorder	Ron Parsons

Approval

Minutes approved on: Not yet approved

Attendance

Present: Ron Parsons, Malinda Poirier, Hank Risen, Brandon Schock, Cookie Skelly, Walter White
Absent: Craig Adams

Meeting documents

Minutes

1. CALL TO ORDER AND ROLL CALL:

1.A. CALL TO ORDER & ROLL CALL

Meeting called to order by Chairperson Brandon at 7:03 P.M. 08 October 2020.

Status: Completed

2. COMMUNITY GUESTS IN ATTENDANCE:

2.A. COMMUNITY GUESTS IN ATTENDANCE

None

Status: Completed

3. APPROVAL OF MINUTES:

3.A. APPROVAL OF MINUTES

Cookie made a motion that the minutes for the 17 September 2020 meeting be approved without changes. Motion seconded by Brandon. Motion approved.

Status: Completed

- Minutes-2020-09-17-v1.pdf
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4. BOARD LIAISON/MANAGEMENT REPORT:

4.A. BOARD LIAISON/MANAGEMENT REPORT

Board liaison had nothing to report at this meeting.

Status: Completed

5. AMENITY REVIEW & WORK PARTIES:

5.A. AMENITY REVIEW

Completed Section 9 Review. Schedule Section 10 review.

Brandon reported that a walk through and amenity and trail review was completed for section 9. Findings were forwarded to Rachel and Ryan for their review and action as required.

Status: Completed

- 2020 Section 9 Amenity Review.pptx
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5.B. WORK PARTIES

Status: Completed

5.B.1. English Ivy Pool Trees

Walter reported that he attempted to remove the ivy growing around the trees by the pool area but encountered a bee hive in the ivy bed and was swarmed. He asked Malinda to report the bee problem to maintenance for action. He will attempt to remove the ivy as soon as the weather cools and the bees are less active.

Status: Completed

6. NEW BUSINESS ADDED TO AGENDA:

6.A. NEW BUSINESS ADDED TO AGENDA

None

Status: Completed

7. APPROVAL OF AGENDA:

7.A. APPROVAL OF AGENDA

Agenda for the 08 October 2020 meeting was approved as published. No new items were added.

Status: Completed

8. OLD BUSINESS:

8.A. Madrona Beach Amphitheater

Debra Baker asked if the CPC would be willing to refurbish the seating at the Madrona Beach amphitheater. I looked it over and the repairs should be fairly simple. She asked that we discuss this at our next meeting and if we

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are agreeable to take this on she will speak with the maintenance manager to secure any needed materials. Ron Malinda reported that due to cost and availability of needed construction materials maintenance is unable to support this activity at this time. Ron motioned that we table the Madrona beach amphitheater seating repairs until sometime in the spring spring. Motion seconded by Cookie. Motion approved. Brandon to add item to April 2021 agenda.

Status: Deferred until 4/8/2021

8.B. Longmire Cabana Painting

If we wanted to paint the Longmire cabana it does need to be pressured washed first.

Cookie made a motion that this activity be rescheduled for the spring as the necessary power washing was not completed and the ambient temperature is to cold for adequate drying. Ron seconded the motion. Motion approved. Brandon to add this item to the April 2021 agenda. Malinda reported that the paint is available at the maintenance shop.

Status: Deferred until 4/8/2021

8.C. Office tree and garden bed removal

Motion to request approval to remove the tree and garden bed blocks near the office and front gate and fill with gravel. This will increase the ability for people to turn into the gate from the side parking lot and remove the tree that people keep running into.

Brandon reported that maintenance asked us to not take this project on as there are underground sprinklers in the flower bed in question. They also advised that the area will be redone for additional parking when the new office building project is done. Ron suggested to the group that any of the current plantings in front of the office be relocated to a different area within the community. Either for returning the plants to beds in front of the new building or establishing a new planting bed.

Status: Deferred until 4/8/2021

8.D. Committee Report at Annual General Meeting Nov 7

Usually the Chairperson for the Committee will make a brief report on each Committee. Discuss what they do, what they have done, and what they are planning. This is also an opportunity to solicit new volunteers to join CPC.

Malinda reminded the group that the CPC will have the opportunity to speak, via ZOOM, to the community on 07 November 2020. The purpose is to share what we do for the community and to encourage residents to become an active member of the committee. Brandon will put together a brief overview of the committee function, overall community value, and enrolment process. Brandon asked for ideas/suggestions from the committee members as to talking points.

Status: Completed

9. NEW BUSINESS:

9.A. Beauty Bark

Management has beauty bark. Pick locations to put down beauty bark.

A work party on 10 October 2020 placed beauty bark in the planting beds in front of the Office and at the back gate entrance. Thank you Brandon, Craig, Malinda and Ron for the effort to complete this project. Thank you maintenance department for the assistance in delivering the bark to the work areas.

Status: Completed

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- Beauty Bark Locations.docx
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9.B. Traffic Control Signs

Traffic Control Signs are quite inconsistent in the community. Possible motion to request the board review intersections lacking stop signs but have STOP marked on the pavement.

Malinda reported that the board is seeking clarification from the community insurance provider as to appropriate signage within the community. Community bylaws do state that the community will comply with State and County traffic laws regarding stop signs. Maintenance has painted signage on the street at intersections as an initial safety effort. Brandon pointed out that the signage is not visible when covered with snow/ice. Brandon to place this item on the April 2021 agenda by way of follow-up.

Status: Deferred until 4/8/2021

- 2020 CPC Road Sign Review.pptx
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10. CPC MEMBER COMMENTS:

10.A. CPC MEMBER COMMENTS

None

Status: Completed

11. CLEARWOOD GUEST COMMENTS:

11.A. CLEARWOOD GUEST COMMENTS

Non

Status: Completed

12. ADJOURNMENT:

12.A. ADJOURNMENT

Ron made the motion to adjourn the meeting at 8:30 P.M. Motion seconded by Cookie. Brandon adjourned the meeting.

Status: Completed
