

## MEETING MINUTES - Clearwood Community Property Committee

**Disclaimer:** Liaison will abstain from voting on issues that require BOD action. Voting tally will assume all in favor of motion unless otherwise stated.

### Meeting

<b>Date</b>	Thursday, November 12, 2020
<b>Started</b>	7:04 PM
<b>Ended</b>	8:17 PM
<b>Location</b>	Zoom
<b>Purpose</b>	Regular scheduled meeting
<b>Chaired by</b>	Brandon Schock
<b>Recorder</b>	Ron Parsons

### Approval

**Minutes approved on:** Not yet approved

### Attendance

**Present:** Ron Parsons, Hank Risen, Brandon Schock, Cookie Skelly, Walter White  
**Absent:** Craig Adams, Malinda Poirier

### Meeting documents

### Minutes

## 1. CALL TO ORDER AND ROLL CALL:

---

### 1.A. CALL TO ORDER & ROLL CALL

Meeting called to order at 7:04 P.M. by chairperson Brandon.

**Due date:**

**Status:** Completed

---

## 2. COMMUNITY GUESTS IN ATTENDANCE:

---

### 2.A. COMMUNITY GUESTS IN ATTENDANCE

Richard Houghton

**Status:** Completed

---

## 3. APPROVAL OF MINUTES:

---

### 3.A. APPROVAL OF MINUTES

Motion was made by Walter to accept the October minutes as published. Motion seconded by Cookie.

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

**Vote:**

- Minutes-2020-10-08-v1.pdf
- 

#### 4. BOARD LIAISON/MANAGEMENT REPORT:

---

##### 4.A. BOARD LIAISON/MANAGEMENT REPORT

None available at this time.

**Status:** Completed

---

#### 5. AMENITY REVIEW & WORK PARTIES:

---

##### 5.A. AMENITY REVIEW

Completed Section 10 Review. Schedule Section 11 review.

Brandon notified the group that a walk through of section 10 was done by Henry and Brandon on 14 November 2020 and results forwarded to Manager for review and comment. Nothing new noted during review from previous walk through.

**Status:** Completed

- 2020 Section 10 Amenity Review.pptx
- 

##### 5.B. WORK PARTIES

**Status:** Completed

---

###### 5.B.1. English Ivy Pool Trees

No activity this month.

**Status:** Deferred until 1/14/2021

---

###### 5.B.2. Beauty Bark

Management has beauty bark. Pick locations to put down beauty bark.

The Beauty Bark was placed at the front office and back gate. Thank you Brandon, Ron and Craig.

**Status:** Completed

---

###### 5.B.3. Fertilizer

Brandon advised the group that he completed placing fertilizer in previously identified areas at Longmire. No further activity is required at this time.

**Status:** Completed

- Fertilizer application locations.pptx
-

## 6. NEW BUSINESS ADDED TO AGENDA:

---

### 6.A. NEW BUSINESS ADDED TO AGENDA

None.

**Status:** Completed

---

## 7. APPROVAL OF AGENDA:

---

### 7.A. APPROVAL OF AGENDA

Motion by Ron to accept current agenda. Seconded by Walter.

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

**Vote:**

---

## 8. OLD BUSINESS:

---

## 9. NEW BUSINESS:

---

### 9.A. Sunset Beach Tree Trimming

Trim trees blocking lake view from the cabanas

Brandon proposed to the group that some overgrowth of brush was noted to be obscuring the view of the lake at Sunset Beach and needed some attention. A work party is planned for later in the month. Thank you Brandon, Craig, Walter and Ron

**Due date:**

**Status:** Completed

---

### 9.B. Winter Projects

Discussion on possible winter projects

Brandon asked the group for suggestions of future projects over the winter months. Historically the CPC ceased operations after the December meeting. The group felt that there is no need to not continue meeting through out the winter months. No suggestions from the group were forthcoming and the chair asked for all members to be on the look out for ideas to present to the group for action.

**Status:** Completed

---

### 9.C. 2021 painting plan

Discuss our 2021 potential painting plan.

Due temperature drop and inclement weather all proposed outdoor painting projects are on hold until Spring. Reportedly maintenance has the paint available when ever we are ready. Some support, i.e. power washing, from the maintenance department will be needed. Brandon will contact Rachael to schedule this support when needed.

**Status:** Deferred until 2/11/2021

---

#### 9.D. Formal Meeting CPC and Management

Brandon asked the group if we felt it necessary that we invite either Rachael and/or Ryan to attend our meeting. This would not necessarily be every month but would be of value the month prior to any activity requiring maintenance support. The group felt that this would be of benefit. Brandon agreed to speak to Rachael to see if this could be done.

**Status:** Completed

---

### 10. CPC MEMBER COMMENTS:

---

#### 10.A. CPC MEMBER COMMENTS

Walter advised the group that if he was elected to the Board that he will be stepping away from the CPC at that time. The group thanked Walter for his hard work and support and wishes him well in his new position on the Board.

**Status:** Completed

---

### 11. CLEARWOOD GUEST COMMENTS:

---

#### 11.A. CLEARWOOD GUEST COMMENTS

Cookie asked Brandon to remind our Board Liaison to clarify with the BOD if her request to have the word "COMMITTEE" will be added to the parenteral permission slip allowing youth, primarily high school students seeking volunteer hours for college application, participation in CPC/MAC activities has been approved. Richard advised the group that he has had previous experience with student volunteers and felt that this request was appropriate. Thank you Richard for your input.

**Status:** Completed

---

### 12. ADJOURNMENT:

---

#### 12.A. ADJOURNMENT

Cookie made the motion that we adjourn the meeting. Walter seconded the motion. Brandon adjourned the meeting at 8:17 PM. Next meeting is December 10, 2020 at 7:00 PM via Zoom unless otherwise notified.

**Resolution #:**

**Moved:**

**seconded:**

**Status:** Carried

**Vote:**

---