

MEETING MINUTES - Clearwood Community Property Committee

Disclaimer: Liaison will abstain from voting on issues that require BOD action. Voting tally will assume all in favor of motion unless otherwise stated.

Meeting

Date Thursday, February 11, 2021
Started 7:05 PM
Ended 9:09 PM
Location Zoom Meeting
Purpose Regular scheduled meeting
Chaired by Brandon Schock
Recorder Ron Parsons

Approval

Minutes approved on: 3/11/2021

Attendance

Present: Ron Parsons, Malinda Poirier, Hank Risen, Brandon Schock, Cookie Skelly
Absent: Craig Adams

Minutes

1. CALL TO ORDER AND ROLL CALL:

1.A. CALL TO ORDER & ROLL CALL

Meeting called to order by chair at 7:05 PM

Due date:

Status: Completed

2. COMMUNITY GUESTS IN ATTENDANCE:

2.A. COMMUNITY GUESTS IN ATTENDANCE

Kelly Cunningham

Status: Completed

3. APPROVAL OF MINUTES:

3.A. APPROVAL OF MINUTES

Minutes from January 2021 meeting approved as published

Resolution #:

Moved:

seconded:

Status: Carried

Vote: Unanimous

4. BOARD LIAISON/MANAGEMENT REPORT:

4.A. BOARD LIAISON/MANAGEMENT REPORT

Liaison reports that all current lake permits are valid until 2024. Otter Beach repair ongoing. Hi-Lo park playground equipment install underway and should be completed soon. Raichel Beach repair to be completed for summer use. Members asked to access the community web page for a review of engineering assessments of bridges/tennis courts and other project recommendations and board projections for completion.

Status: Completed

5. AGENDA ADDITIONS AND APPROVAL:

5.A. ADDITIONS TO AGENDA

None

Status: Completed

5.B. APPROVAL OF AGENDA

Agenda approved as published

Resolution #:

Moved:

seconded:

Status: Carried

Vote: Unanimous

6. MONTHLY AMENITY REVIEW:

6.A. MONTHLY AMENITY REVIEW

Completed Section 12 and 1 Review. Schedule Section 2 review.

Brandon reported that sections 12 and 1 have been reviewed and pictures of findings submitted to GM.

Due date:

Status: Completed

Documents

- 2020 Section 12 Amenity Review.pptx
 - 2021 Section 1 Amenity Review.pptx
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7. WORK PARTIES

7.A. PARK REPORTS

Status: Completed

7.B. COMPLETED WORK PARTIES

Madrona to Sunset Kay, John McLaflen and Summer

The group provided the following list of volunteer activities/work groups continuing to provide many hours of dedication to maintaining community parks, trails, and beaches. Thank you all.

Status: Completed

7.C. FUTURE WORK PARTIES

Status: Completed

7.C.1. Pool Park Cleanup

Brandon advised the group that the area around the pool needs some attention. Due to recent wind storms there is a lot of limbs and fir needles that need to be gathered for maintenance to collect for disposal. No date was established for this activity.

Status: Completed

8. OLD BUSINESS:

8.A. Winter Projects

Discussion on possible winter projects

- island behind the front gate

Brandon asked the group to continue to suggest work projects to the CPC for member consideration.

Status: Completed

8.B. 2021 painting plan

Discuss our 2021 potential painting plan.

A for painting projects is still needed. The weather will soon be warm and dry enough to complete these projects and if maintenance support is needed, i.e. pre-painting power washing, some lead time for the maintenance department is needed. The GM reported last fall that paint and other necessary supplies are readily available and can be secured from the maintenance shop during their normal duty hours.

Status: Completed

8.C. Outdoor Gym Equipment

- Research outdoor equipment
- Best order of workouts
- Signs?
- Draft trail map

Motion to start a subcommittee to generate a proposal for outdoor gym equipment to submit to for membership resolution or the board.

Brandon provided the group with pictures of some outdoor gym equipment options. A suggestion was made that a dedicated working group be developed for this project. The goal being a focused research effort and to develop a

CLEARWOOD COMMUNITY
PROPERTY COMMITTEE

written recommendation be presented to the BOD for review and discussion.

Resolution #:

Moved: Malinda Poirier

seconded: Cookie Skelly

Status: Carried

Vote: Unanimous

8.D. Pet Waste Stations

Cookie reported that she contacted the outside source within the area and gained approval for additional dog waste stations. Liaison directed Cookie to contact GM with the findings to establish a schedule for delivery of the stations and installation.

Status: Completed

8.E. Loop Lane Restroom

The Loop Lane restroom was removed from the demolition list and will be repurposed for the MAC and CPC to utilize for equipment/supply storage. Some work will be necessary before the committees can have access but hopefully will be accomplished soon.

Status: Completed

9. NEW BUSINESS:

9.A. Finalized Wood Yard Policy

Motion to recommend to the board that after the operation cost of the wood yard is covered the remainder goes to reserves for playgrounds.

A review of the newly proposed wood lot policy was presented to the group. Ron recommended that the policy should clearly state the any monies generated be clearly identified where within the community they be designated. Cookie reminded the group that historically the monies were dedicated for playground equipment and felt that should continue to be done. Kelly commented that once money was dedicated for a specific need it could be somewhat difficult to reallocate. Ron advised that the wood lot expenses, i.e. saw gas, chainsaw maintenance etc. be covered by any monies generated.

Resolution #:

Moved: Cookie Skelly

seconded: Ron Parsons

Status: Carried

Vote: Unanimous

9.B. Reseat committee members

Check Kelly's background status

Reseat all members

The liaison reported that all currently seated CPC members have been resealed and are in good stead with the community. Ms. Cunningham asked to be resealed as well and liaison will validate current background check status.

Status: Completed

9.C. Recognize Volunteers

- Pizza and Beer Party
- Trophies
- Newsletter Recognition

The group felt that a formalized process of recognition of community volunteers be established. There are many who reside within the community donate multiple hours every year for projects that are members of any committee that are not being recognized. The group was generally in favor of this idea but not formal process was proposed.

Status: Completed

9.D. Budget and Spring/Summer supplies

Liaison reported that the CPC has an approved budget for the current FY. She was uncertain of the amount but believed it to be \$500.00. The group should begin planning for the upcoming planting season.

Status: Completed

10. CPC MEMBER COMMENTS:

10.A. CPC MEMBER COMMENTS

None

Status: Completed

11. CLEARWOOD GUEST COMMENTS:

11.A. CLEARWOOD GUEST COMMENTS

Kelly Cunningham requested to be reseated on the CPC.

Status: Completed

12. ADJOURNMENT:

12.A. ADJOURNMENT

Ron motioned that the meeting be adjourned. Motion seconded by Cookie. Unanimous vote to adjourn. Meeting adjourned by chair at 9:09 P.M.

Resolution #:

Moved:

seconded:

Status: Carried

Vote: Unanimous

Action item summary

CLEARWOOD COMMUNITY
PROPERTY COMMITTEE

Item	Assigned to	Due date
1.A. CALL TO ORDER & ROLL CALL	Unassigned	
6.A. MONTHLY AMENITY REVIEW	Brandon Schock	