

MEETING MINUTES - Clearwood Community Property Committee

Disclaimer: Liaison will abstain from voting on issues that require BOD action. Voting tally will assume all in favor of motion unless otherwise stated.

Meeting

Date Thursday, March 11, 2021
Started 7:00 PM
Ended 8:30 PM
Location Zoom Meeting
Purpose Regular scheduled meeting
Chaired by Brandon Schock
Recorder Ron Parsons

Approval

Minutes approved on: 4/8/2021

Attendance

Present: Craig Adams, Kelly Cunningham, Ron Parsons, Malinda Poirier, Hank Risen, Brandon Schock
Regrets: Cookie Skelly

Minutes

1. CALL TO ORDER AND ROLL CALL:

1.A. CALL TO ORDER & ROLL CALL

Meeting called to order by chairperson Brandon 11 March 2021 at 7:03 P.M.

Due date:

Status: Completed

2. COMMUNITY GUESTS IN ATTENDANCE:

2.A. COMMUNITY GUESTS IN ATTENDANCE

Status: Completed

3. APPROVAL OF MINUTES:

3.A. APPROVAL OF MINUTES

Motion by Malinda and seconded by Craig to approve the minutes from February 2021 as published.

Resolution #:

Moved:
seconded:

Status: Carried

Vote:

4. BOARD LIAISON/MANAGEMENT REPORT:

4.A. BOARD LIAISON/MANAGEMENT REPORT

Nothing to report at this time. Malinda did remind the group to review the engineer reports for bridges, docks and tennis court repair/replacement.

Status: Completed

5. AGENDA ADDITIONS AND APPROVAL:

5.A. ADDITIONS TO AGENDA

Wood lot policy review.

Status: Completed

5.B. APPROVAL OF AGENDA

Motion by Malinda and seconded by Craig to approve the agenda as published.

Resolution #:

Moved:

seconded:

Status: Carried

Vote:

6. MONTHLY AMENITY REVIEW:

6.A. MONTHLY AMENITY REVIEW

Completed Section 2 review. Schedule Section 3 review.

Brandon notified the group that the amenity review of sections 12 and 1 has been completed and forwarded to GM for review. Section 2 will be reviewed 14 March 2021 at 10:00 A.M. Anyone interested in participating with the walk through should meet Brandon at the Raichel Beach parking area at that time. An assessment of the planting area near the front gate will also be assessed at that time.

Due date:

Status: Completed

7. WORK PARTIES

7.A. COMPLETED WORK PARTIES & PARK REPORTS

Nothing to report.

Status: Completed

7.B. FUTURE WORK PARTIES

Status: Completed

7.B.1. Front Gate Island

Malinda recommended that the CPC review the area inside the front gate for cleanup and planting. She asked Henry to provide a list of suitable low growing plants to be placed in this area. Henry reminded the group that if no water was available in this area it not be wise to plant anything new there until an irrigation system is available. Malinda advised the group that she would discuss the situation with maintenance. Henry advised that he has expertise with irrigation systems and would be willing to assist maintenance to establish/ repair new or existing irrigation systems if needed. Brandon and Ron will assess the area as part of the Section 2 amenity walk through. Ron recommended that the CPC plan for April to begin the process of bed preparation.

Status: Completed

8. OLD BUSINESS:

8.A. Winter Projects

Discussion on possible winter projects

- island behind the front gate

Winter is now spring. April project for the front gate area be undertaken.

Status: Completed

8.B. 2021 painting plan

Discuss our 2021 potential painting plan.

No further discussion at this time. Ron recommended to the group that a projected schedule be published, starting with May, for the summer of those projects that require maintenance support for power washing. Paint and other materials can be accessed from the maintenance area during hours of operation.

Status: Completed

8.C. Outdoor Gym Equipment Subcommittee

- Research outdoor equipment
- Best order of workouts
- Signs?
- Draft trail map

Motion to start a subcommittee to generate a proposal for outdoor gym equipment to submit to for membership resolution or the board.

Ron recommended that this project should be further developed by a subcommittee of interested CPC members to develop a proposal for CPC approval and then submission to the board for further action. Anyone interested in participating on the subcommittee should notify Brandon.

Status: Completed

8.D. Loop Lane Restroom

No further discussion. Follow-up in June.

Status: Deferred until 6/10/2021

9. NEW BUSINESS:

9.A. SEAT NEW MEMBER

The Board seated all current members to the Community Property Committee.

Status: Completed

9.B. CPC Budget

Malinda confirmed for the group that the CPC has a current budget of \$500.00 and suggested that we start planning what planting we wish to do and notify the GM of purchases needed.

Status: Parked

9.C. Plants and Planters

Brandon to follow up with Cookie if she has the railing planters for the front office. Malinda will discuss with GM if there are any concerns regarding this effort as COVID concerns limit the number of visitors into the office and the front walkway is utilized as a waiting area and may interfere with available space. If the staff is agreeable to having the planters placed would they be willing to water the plants.

Status: Parked

9.D. Wood Yard Policy

Ron made the motion that an addition to the existing wood lot policy be submitted to the board. " Monies generated from the sale of wood, beyond basic wood lot costs, is to be placed in the General Fund for use on amenity upkeep.

Status: Completed

10. CPC MEMBER COMMENTS:

10.A. CPC MEMBER COMMENTS

None.

Status: Completed

11. CLEARWOOD GUEST COMMENTS:

11.A. CLEARWOOD GUEST COMMENTS

None.

Status: Completed

12. ADJOURNMENT:

12.A. ADJOURNMENT

CLEARWOOD COMMUNITY
PROPERTY COMMITTEE

Motion made by Ron to adjourn the meeting seconded by Craig. Meeting adjourned by chair at 8:25 P.M.

Resolution #:

Moved:
seconded:

Status: Carried

Vote:

Action item summary

Item	Assigned to	Due date
1.A. CALL TO ORDER & ROLL CALL	Unassigned	
6.A. MONTHLY AMENITY REVIEW	Unassigned	