

Clearwood Community
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Thursday, November 5th, 2020

RE: CCA Office Closure & Postponing 2020 Ballot Counting

Dear Clearwood Residents,

Effective immediately the office is closed due to a possible Covid-19 exposure, which occurred on November 4, 2020. It will remain closed for the next 10-14 day, pending the results of testing. Staff will still be working remotely in a limited capacity during this period with messages being answered daily. You can still drop off payments at the office drop box or make payments online at <https://www.mutualproperty.com/>. Management ID -5569 Association ID - CCA.

It is with great reluctance that I must inform members the Board will be voting to postpone the counting of the 2020 Election ballots at a special meeting this Friday, November 6th at 6pm. Counting the CCA ballots takes a combination of staff and volunteer participation and because of this incident, we will not be able to effectively execute our ballot counting process designed by our Elections Committee while keeping staff and volunteers safe. While there will be a delay in counting the ballots, **per our bylaws, ballots and payments are still due by November 5th 5:00 pm and, we still must host our Annual General Meeting this Saturday, November 7th at 9:00 am. The AGM is still a great opportunity to learn about community involvement and I hope to see you there.** The board will reschedule a time for the counting of our ballots and results will be posted on the CCA website. Please find the zoom invitations for both meetings on our website at <http://www.clearwood-yelm.com/>.

We have consulted with both our legal counsel and our HR professional to ensure the safety of our staff, volunteers, and the integrity of our election. While the era of COVID-19 has proven challenging and unrelenting I know as a community we will all do our best to get through this time as supportive neighbors to one another. The CCA directors and staff appreciate your patience in this difficult time, while they wait for their test results. Please keep those personally effected by COVID-19 in your thoughts.

Very Respectfully,

Malinda Poirier
President of the Board of Directors
Clearwood Community Association
