

- The Hi-Lo park project was started in October, the rotten logs around the perimeter have been replaced with large “3 man” rocks. Operations has submitted a capital request to the BOD to replace the playground structure, that was in disrepair and up for replacement in the reserve study. That capital request was approved, and a survey was conducted of the community and they chose the purchase of Keystone crossing play structure. I have contacted the vendor and initiated the purchase of the equipment.
- The AGM took place on November 7th. Ballot counting for the election took place on the 14th. All measures on the ballot passed.
- Operations was shut down for the required 10 days after a possible COVID-19 exposure to staff. Once notified we acted swiftly taking direction from our HR and legal team. We are grateful that everyone is healthy and safe. Staff worked remotely and alternated coming into the office daily to check voicemail and return calls.
- We had no water line breaks in the month of November.
- The engineer for the docks and bridges project came out on 07/24/2020. We toured all the bridges in the community and 3 docks. We should receive the report back in the next few weeks. The report came back from the engineers on 8/25/2020. We will be prioritizing the repairs and planning the projects. We have 2 bridges that need replaced we are requesting funding for the engineered drawings for the replacement of those bridges. That capital request was approved, and we ordered the drawings from Mc Squared Engineering. The drawings for the bridges were ordered, I was updated that the drawings will be to us in the first week of December.
- We had no break ins at the pool in the month of November.
- The engineers for the WH, Water and roads, and the tennis courts projects visited CCA for a bid walk on 07/28/2020. Four engineers submitted their bids by the deadline 08/21/2020. The bid evaluation was completed and the contracted was awarded to KPFF INC. The association has contracted with Joint Partners to be the project managers for the current KPFF contract. The kickoff meeting for the project was on November 18th and went well.
- We are continuing to do daily Covid-19 screening for employees.
- The average water PH for the month of November was 7.60.
- All water testing came back clean for the month of November.
- Collections are at 96% of budget for the month of October.
- We had no break ins at Maintenance in the month of November.
- The street sweeper has been working non-stop cleaning up debris from the recent high winds.
- November Vandalism Report 2020 the gates were broken several times this month, 11 times the arm was broken. Once it was the outgoing gate broken due to a bus hitting the gate and getting stuck. Once the ingoing front gate was broken during a police pursuit. A police report and insurance claim have been filed and repairs are in process.

- I was able find a vendor that could support our Maxxess gate card software and get our gate card software moved from the old failing server to our “new” server. This has been an ongoing issue for the past several years. Now that it has successfully transferred, we don’t have to worry about the “old” server failing and taking all of our gate card data and software with it.