

- The Hi-Lo park project was started, the rotten logs around the perimeter have been replaced with large “3 man” rocks. Operations has submitted a capital request to the BOD to replace the playground structure, that is in disrepair and up for replacement in the reserve study.
- Ballots were mailed out to residents on 9/28/2020.
- Operations has been working with the Election Committee on the Election Policy.
- Operations and Governance met with the Fire Department to go over emergency and evacuation plan.
- We had no water line breaks in the month of October.
- Street striping was completed for the year in October.
- The engineer for the docks and bridges project came out on 07/24/2020. We toured all the bridges in the community and 3 docks. We should receive the report back in the next few weeks. The report came back from the engineers on 8/25/2020. We will be prioritizing the repairs and planning the projects. We have 2 bridges that need replaced we are requesting funding for the engineered drawings for the replacement of those bridges.
- We had no break ins at the pool in the month of October.
- The engineers for the WH, Water and roads, and the tennis courts projects visited CCA for a bid walk on 07/28/2020. Four engineers submitted their bids by the deadline 08/21/2020. The bid evaluation was completed and the contracted was awarded to KPFF INC.
- We are continuing to do daily Covid-19 screening for employees.
- The average water PH for the month of October was 7.86 slightly above average.
- All water testing came back clean for the month of October.
- Collections are at 93% for the month of September.
- Compliance sent out 29 warning letters, 8 letters with fines were sent out for ongoing issues, and there were 26 violations resolved in August.
- We installed more cameras and motion sensor flood lights at the Maintenance shop. We had no break ins at Maintenance in the month of October.
- We interviewed a HR consultant, and are in contract discussions. We signed a contract with Tiffany at Canopy HR . We are very pleased to be working with Tiffany.
- The street sweeper we purchased in September was delivered October 16<sup>th</sup>. Maintenance has been out everyday since it was delivered getting the roads cleaned up.
- We hired a second person in Admin. It has been a pleasure to welcome Janelle.
- We sold the old capital equipment in the month of October.
- October Vandalism Report 2020  
The bathroom at Sunset Beach was flooded several times in the month of October.