

Clearwood Community Association
Road & Water Committee (R&W) Meeting Minutes
Tuesday, January 19th, 2020, 7:00 pm via Zoom
APPROVED

1. **Meeting Called to Order:** 7:04pm
2. **In Attendance:** Walter White (WW), Richard Houghton (RH), Malinda Poirier (MP)
3. **Business:**
 - a. WW, RH and MP are all Directors of the Board and hosted this meeting to revive the Road and Water Committee as it has been on hiatus for over a year for lack of volunteers.
 - b. MP stated the Board had tasked the committee to review the Water Service Plan.
 - c. WW shared the 25% KPFF Road/Pipe Plan Report – Management and Governance did a walk through to make sure they agreed with the KPFF 25% review.
 - d. RH made a motion seconded by MP to recommended to the Board to seat WW and MP to the R&W committee. Passed unanimously.
 - e. Motion made by WW seconded by RH to nominated MP as Secretary of RW. Passed unanimously.
 - f. Motion made by MP seconded by RH to nominate WW as Chair of R&W. Passed unanimously.
 - g. WW & MP decided R&W next meeting will be hosted on Feb 16th at 7pm.
4. **Adjourn:** 9:15pm