

Clearwood Community Association
Member Activities Committee (MAC) Meeting Minutes
March 9th, 2021 via Zoom
APPROVED

1. **Meeting called to order:** 6:33 pm
2. **Members Present:** Richard Houghton – Chair (RH), Malinda Poirier – Secretary (MP), Alexa Burns – Treasurer (AB), Ken Rosenbrook (KR)
3. **Guests:** Jennifer Rosenbrook (JR)
4. **Approve Minutes:** MP made a motion seconded by RH to approve the 2/23 MAC minutes; passes unanimously.
5. **Approve Agenda:** MP made a motion seconded by RH to approve the 3/9 MAC agenda; passes unanimously.
6. **New Business:**
 - a. Creating Event/Budget Spreadsheet – Request Accounting Manager add individual event spending within MAC budget in Financial Statements.
 - i. MP made a motion seconded by RH to seat AB as treasurer of MAC; passes unanimously. Discussion – MP said that the GM already keeps notes within the MAC budget line of MAC purchases.
 1. Action Item – AB to keep detailed excel sheet of all MAC expenditures.
 - ii. MP made a motion seconded by RH to seat RH as chair of MAC; passes unanimously.
 - iii. MP motion seconded by RH to seat herself as secretary of MAC; passes unanimously.
7. **Old Business:**
 - a. St. Patrick’s Day –
 - i. RH makes motion seconded by AB for MP to not to exceed \$30 for St. Partick's Day poster board and markers; passes unanimously.
 - ii. Action Items - Meeting at 10:30am at Reichel Beach. MP make posters and bring heater. RH & MP finish leaflet. KR and JP fill gold bags, bring table and tent. AB bring coffee. Everyone brings chairs.
 - b. Easter -
 - i. MP made motion seconded by RH for MAC not to exceed \$550 for the purchase of Easter candy as discussed from Sweet Services.com (<https://www.sweetservices.com/Easter-Chocolate-Mix.html?sku=SSEASTER>), paper easter bags from Oriental Trading and three \$10 Wal Mart gift cards; passes unanimously.

Easter Chocolate Mix – (2) 15lb @ \$171.90 (900 pieces)
Easter Egg Fill Mix – (1) 1000 pieces @ \$89.95
Easter Spring Mix – (4) 150 pieces @ \$79.80 (600 pieces)
Easter Bags - (5) 50 bags @ \$70.00
Wal Mart Gift Cards - (3 x\$10) @ \$30
 - ii. Action Items - JR to call Bald Hills Fire Dept about Easter parade and to contact RH with answer. RH will follow up with Bald Hills Fire Dept with details.

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iii. Virtual Easter Coloring Contest with three age groups, 2-4 years, 5-7 years and 8-10 years. Each group wins \$10 Wal Mart Gift Card. They can download coloring sheet and possibly pick up from office. All coloring sheets will be turned in virtually via photo upload.

c. Zoom Dance Party –

i. Action Item – AB to post need for DJ to CCA Facebook.

8. Future Business:

- a. MLK Day
- b. Groundhog (Raccoon) Day
- c. County Fair – Date Change, Additional Events (trilithon/kayak race)
- d. Thankful Thanksgiving slideshow
- e. October Fest
- f. Talent Show
- g. Poker Run

9. Adjourn: 8:33pm